ATCC E-Mail Access and Password Change Procedures

1. Your email address is the one you chose during the initial sign up@myatcc.com, atccmail.com, yokotamail.com, or armed-svc.com

(Your E-mail) **@myatcc.com**
@atccmail.com
@yokotamail.com
@armed-svc.com

2. On your Personal Computer, click on your browser for internet access.

3. Once your homepage appears, type the following URL in the address bar "**http://webmail.myatcc.com**"

   "**http://webmail.atccmail.com**"

   "**http://webmail.yokotamail.com**"

   "**http://webmail.armed-svc.com**"

   You can also access webmail from the ATCC home page at "**http://atcc-gns.com**"

4. Once on the Login page, type your full user ID you chose during the initial sign up at the Allied Telesis Store. Example:

   username@*yourdomain.com**

   The default password will be "**password**".

5. Once you have logged onto your page, click the <u>Options</u> link on the top right side of the screen.

6. After the options properties are displayed, click the Password link.

**7. Once you click the Password button, you can now create your new password.
The password you choose needs to be a minimum of six characters.**

You will also need to create a Password Question and Answer to help you remember your New Password if forgotten.

Finally, click the "OK" button to complete the process.