

ATCC Voice System Numbers

DESCRIPTION	QUICK DIAL.	PRIMARY EXTENTION
Base fire and emergency services	911	
ATCC voice mail	400	1-415-692-8301
ATCC Help Desk	411 option 3	1-415-692-8302
ATCC Store	411 option 2	1-415-692-8300

Important Dial Instructions from your home phone

DESCRIPTION	QUICK DIAL	PRIMARY EXTENTION
Call a base DSN		Just Dial- Example: 225-XXXX
DSN Base Operator	113	
To call a Japanese number		011-81-drop the first 0 of the #
International calls		011+ country code + #
US number		1 + area code + #

Dial Instruction from a Yokota DSN

DESCRIPTION	PRIMARY EXTENTION
To call an ATCC number	97 + 1 + XXX-XXX-XXXX
To call Yokota DSN extensions	Just Dial- Example: 225-XXXX

Important Dial Instructions from an Off-Base Phone *including Japanese cell phones*

DESCRIPTION	PRIMARY EXTENTION
To call an ATCC number	03-4580-0135
To call a Yokota DSN number	04-2552-2510

To access your voicemail:

- Dial 400 and wait for announcement
- Dial 1 + your 10 digit phone number
- Press #
- Enter <password>
- Press #

Your password must contain at least 4 digits.

Can't remember your password? Dial 411 and select option 3 to have your password reset.

Voicemail Commands

Main Menu

- 1 New messages
- 2 Old messages
- 3 Send messages
- 4 Transfer extensions
- 5 Personal options
- 6 Message count
- 9 Exit

Personal Options

- 1 Add or change greeting
 - 1 Review greeting or name
 - 1 Save Greeting
 - 2 Review
 - 3 Re-record
 - 2 Re-record
 - 3 + # Delete greeting
- 2 Create an extended absence greeting
- 3 Turn on/off absence greeting
- 4 Add or change name
- 5 Change password
- * Previous menu

Message Menu

- 1 Skip to next message
- 2 + # Delete message
- 3 Reply
- 4 Forward
 - 1 Send message
 - 2 Review message
 - 3 Re-record message
- 5 Replay
- 6 Return the call
 - 1 Call this number
 - 2 Call different number