

Allied Telesis

ATCC E-Mail Access and Password Change Procedures

1. Your email address is the one you chose during the initial sign up@myatcc.com, atccmail.com, yokotamail.com, or armed-svc.com

(Your E-mail) @myatcc.com
@atccmail.com
@yokotamail.com
@armed-svc.com

2. On your Personal Computer, click on your browser for internet access.



3. Once your homepage appears, type the following URL in the address bar "http://webmail.myatcc.com"

"http://webmail.atccmail.com"

"http://webmail.yokotamail.com"

"http://webmail.armed-svc.com"

You can also access webmail from the ATCC home page at "http://atcc-gns.com"

4. Once on the Login page, type your full user ID you chose during the initial sign up at the Allied Telesis Store. Example:

username@yourdomain.com*

The default password will be "password".



Existing Users

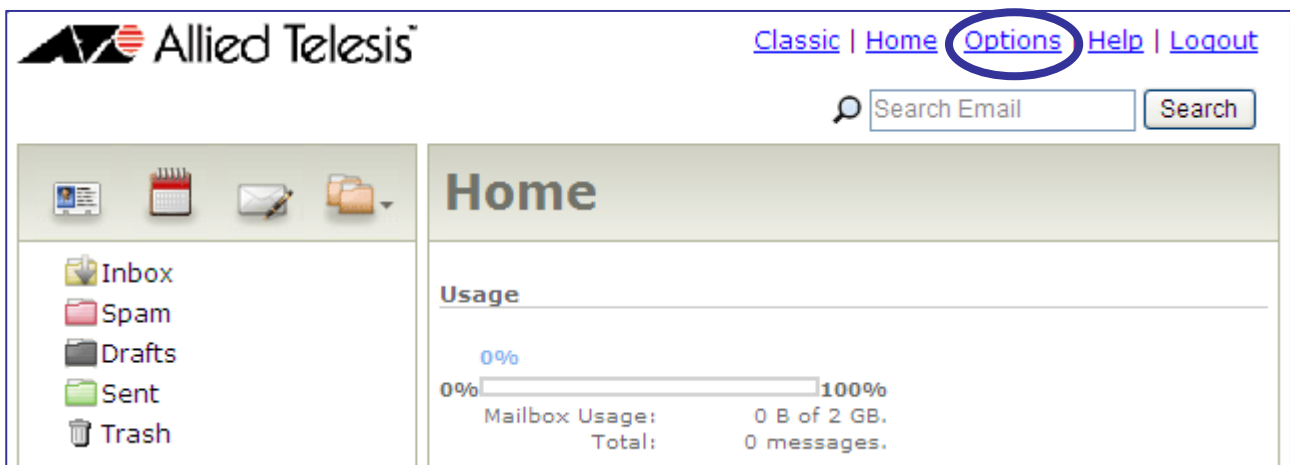
User Name:

Password:

Remember Me
(Save my user name & password on this computer)

[Forgot Your Password?](#)

5. Once you have logged onto your page, click the Options link on the top right side of the screen.



Allied Telesis

Classic | Home **Options** | Help | Logout

Search Email Search

Home

Usage

0%

0% 100%

Mailbox Usage: 0 B of 2 GB.
Total: 0 messages.

Inbox
Spam
Drafts
Sent
Trash

6. After the options properties are displayed, click the Password link.

The screenshot shows the Allied Telesis web interface. At the top left is the logo. At the top right are navigation links: [Classic](#) | [Home](#) | [Options](#) | [Help](#) | [Logout](#). Below these is a search bar with the text "Search Email" and a "Search" button. The main content area is titled "Options" and is divided into three columns: "Your Information", "Mail Handling", and "Additional Options". Under "Your Information", there are two links: "Personal Profile" (Update your personal information.) and "Password" (Change your password information periodically). The "Password" link is circled in blue. Under "Mail Handling", there are two sections: "Administrator settings take precedence over your preferences, which can result in mail handling behavior different than what you set below:" and "Email Forwarding" (Automatically forward your email to another address.). Under "Additional Options", there are two sections: "Signature" (Customize a signature to append to your outgoing messages.) and "Preferences" (Customize your time zone and reply address, and how you want to manage your messages.).

7. Once you click the Password button, you can now create your new password. The password you choose needs to be a minimum of six characters.

You will also need to create a Password Question and Answer to help you remember your New Password if forgotten.

Finally, click the "OK" button to complete the process.

The screenshot shows the Allied Telesis web interface with the "Options" page. At the top left is the logo. At the top right are navigation links: [Classic](#) | [Home](#) | [Options](#) | [Help](#) | [Logout](#). Below these is a search bar with the text "Search Email" and a "Search" button. The main content area is titled "Options" and contains the following form fields: "Enter your Old Password" (text input), "Choose a New Password" (text input), "Re-enter New Password" (text input), "New Password Question" (text input), and "New Password Answer" (text input). To the right of the "Choose a New Password" field is the text: "Your password must contain at least 6 characters". To the right of the "New Password Question" field is the text: "You will need to remember your Password Answer in order to retrieve a forgotten password." Below the form fields is a horizontal line, and at the bottom right are two buttons: "Save" and "Cancel".